

Bihar Police Building Construction Corporation

(A Government of Bihar Undertaking)

Kautilya Nagar, Patna-14

Phone: 2223727 Email : policenigam@bihar.gov.in

QUOTATION INVITATION NOTICE

BPBCC (BIHAR POLICE BUILDING CONSTRUCTION CORPORATION), PATNA INVITES QUOTATION FOR "DESIGN, DEVELOPMENT, IMPLEMENTATION & SUPPORT FOR IMPLEMENTING ATTENDANCE ERP SOFTWARE SOLUTION" FROM LEADING, REPUTED, PROFESSIONALLY AND FINANCIALLY SOUND AND DULY REGISTERED COMPANIES/AGENCIES/ ORGANIZATIONS WHICH HAVE REQUIRED EXPERIENCE IN RELEVANT AND SIMILAR FIELDS FOR DEVELOPMENT, SUPPLY, IMPLEMENTATION AND MAINTENANCE OF AUTOMATION SOLUTIONS. THROUGH THIS SOLUTION, BPBCC WISHES TO AUTOMATE THE ATTENDANCE TO ACHIEVE ERROR FREE AND ACCELERATED WORK PROCESSING WITHIN THE STIPULATED TIME-FRAME.

General Instructions, Terms and Conditions:

1. Incomplete bids, amendments and additions to bids after opening or late bids are liable to be ignored and rejected by the BPBCC.
2. The bidder shall be responsible for the delivery of the Service(s), its successful demonstration, and providing training as required, as per specifications listed in the tender and at the sites allocated by the BPBCC.
3. The prices must be quoted in the format as specified in the quotation notice, and should be inclusive of GST, packing, forwarding, insurances, delivery or any other charges at sites.
4. All items, deliverable and price mentioned in the quotation should be valid for acceptance up to a period of 2 months. The bidder s should be ready to extend the validity, if required by the BPBCC.
5. The selected bidders shall be responsible for the supply, installation, testing and the bidder should commence work as per the scope mentioned in the quotation notice within 1 month from the date of issue of final order and/or entering into contract.
6. Bidders should enclose their bids with full details of all latest software and/or solutions proposed for the scope of work with full documentation/descriptive literature/leaflets indicating all features proposed.
7. BPBCC reserves the right to select certain items/Module (in single or multiple units) and reject the other mentioned in the quotation notice without assigning any reasons whatsoever. BPBCC also reserves the right to revise or modify or cancel the specifications of the items/Module before the acceptance of any bids.

THE SEALED BIDS SHOULD BE ADDRESSED AND DELIVERED BY REGISTERED POST OR SPEED POST OR COURIER OR BY HAND TO THE OFFICE OF: **SECRETARY, BPBCC, BIHAR.**

THE CORRESPONDING SEALED ENVELOPES SHOULD BE TITLED AS "**DESIGN, DEVELOPMENT, IMPLEMENTATION & SUPPORT FOR IMPLEMENTING ATTENDANCE ERP SOFTWARE SOLUTION**" AND ALL THE BIDS MUST REACH ON OR BEFORE **11/10/2023 BY 03.00 PM.** BIDS RECEIVED AFTER THE SPECIFIED TIME WILL BE REJECTED AND NO INTIMATION WILL BE SENT IN THIS REGARD.

THE BPBCC IS NOT UNDER OBLIGATION TO ACCEPT THE LOWEST BID ON ANY BID AND RESERVES THE RIGHT OF ACCEPTING THE WHOLE OR ANY PART OF THE BID OR PORTION OF THE QUANTITY OFFERED; AND THE BIDDER SHALL SUPPLY THE SAME AT THE RATE QUOTED. THE CMD ON BEHALF OF BPBCC RESERVES THE RIGHT TO REJECT ANY OR ALL OFFERS RECEIVED IN RESPONSE TO TENDER OR CANCEL OR WITHDRAW THE TENDER NOTICE WITHOUT ASSIGNING ANY REASON, WHATSOEVER.

Pre Qualification:

1. ISO Certified Company, Copy of Certificate to be furnished with the Bid.
2. Experience to work on at least two Apps for Govt of Bihar or Govt of India in last Five years, Copy of Order and Completion Certificate to be furnished with the Bid.
3. ATO of 2 Crore certified Copy of CA to be submitted.

Delivery and Installation:

1. BPBCC shall provide the location address and contact details for delivery of hardware and peripherals while issuing the work order.
2. Delivery and installation of Biometric & ERP Application should be completed within 4 weeks from the date of acceptance of the work Order.
3. The successful bidder should ensure installation of the delivered Hardware, Software, Networking and complete the works specified in the Scope of Work at the BPBCC office of all the materials.
4. BPBCC reserves the right to change/modify locations for supply of the hardware and peripherals. In the event of any change/modification in the locations where the hardware and peripherals are to be delivered/not billed, the bidder in such cases shall supply, install the hardware and peripherals at the modified locations with no additional cost to the BPBCC. However, if the hardware items are already delivered/ billed, and if the modifications in locations are made after delivery, the bidder shall carry out installation at the modified locations and the BPBCC in such cases shall bear the shifting charges/arrange shifting. The Warranty of the hardware and peripherals should be applicable at the altered locations also.
5. The Installation will be deemed as incomplete if any component of the hardware and peripherals is not delivered or is delivered but not installed and / or not operational or not acceptable to the BPBCC after testing/examination. In such events, the supply and installation will be termed as incomplete and system(s) will not be accepted and the warranty period will not commence. The installation will be accepted only after complete operational/functional hardware and peripherals and sign off/acceptance shall be provided.

6. Installation of the existing PC provided by BPBCC will be deemed as complete only when the same is accepted by the BPBCC in accordance with the Terms & Conditions of this Bid.
7. Partial or incomplete delivery or delivery of damaged materials will not be considered as delivered for all the ordered materials. Date of last material delivered to the ordered location, shall be treated as date of delivery.

Scope of Attendance ERP

- ◆ Attendance management with IN and OUT time using Biometric.
- ◆ Total hours spent in office.
- ◆ Leave management.
- ◆ Multi level authorization for leave as per Roles and Responsibility as under.
 - CMD
 - Admin./Section Head etc.
- ◆ Automated SMS reminder to concerned authority showing absence from office.
- ◆ Provision for SMS approval from concerned authority (CMD, in case of officers & Section Heads, for employees of his Section) with reason, in case of not being able to come to office on time due to official work, not taking SMS approval shall be construed as absence from duty.
- ◆ Distinction between leave and holiday.
- ◆ Provision of marking attendance for holidays [If office is opened with a formal order to discharge important or emergent works].
- ◆ Upload/Update leave applications.
- ◆ Attendance tracking.
- ◆ MIS Dashboard reports including its configuration such as
 - Half day CL for anyone arriving after 10:30 AM.
 - CL for anyone arriving after 11:00 AM.
 - Half day CL for one who comes after 10:15 AM for 3 days in a fortnight.
 - CL for one who comes after 10:15 AM for 6 days in a fortnight.
- ◆ Monthly attendance report, etc.
- ◆ Access to account information for BPBCC Employees
- ◆ Shows Absence from office and send automated SMS reminders.
- ◆ Generation of report via email
- ◆ Networking of Server & Biometric Device

Requirement of aforesaid ERP specifications are approximate and may vary as per actual requirement of BPBCC.

COMMERCIAL QUOTATION FORMAT:

Sl No	Particulars	Cost (including GST)
1	Aadhaar Enabled Biometric Device with Minimum Storage of 400 Employee's RFID &/or Fingure Print details	
2.	Development, Deployment & Installation of ERP Software for BPBCC per location.	
3.	Cost of RFID Card per piece.	
4.	Cost of Networking including Router/Switch, CAT 6 Cable etc. per Meter	
Total Including GST		

THE QUOTATION MUST BE ACCOMPANIED WITH REGISTRATION CERTIFICATE OF GST. QUOTATION WILL BE OPENED ON **11/10/2023 AFTER 04.00 PM.**

THE COMPETENT AUTHORITY RESERVES THE RIGHTS TO ACCEPT OR REJECT IT WITHOUT ASSIGNING ANY REASON.

Sd/-
Secretary

Memo No. H.O.3439

Copy forwarded to: Shri Jitendra Giri, Personal Assistant, Bihar Police Building Construction Corporation for uploading above Quotation Notice on Corporation's website.

Date: 20/09/2023


Secretary