PRINT ON YOUR LETTER HEAD with Seal, Sign & Notarized or attested by a gazetted officer.

Letter of Authorization

The Director \_\_\_\_\_\_\_\_, informs the board that for the smooth day-to-day functioning of the company, \_\_\_\_\_\_\_\_, Director of the Company is required to appoint as an authorised signatory on behalf of the company.

\_\_\_\_\_\_\_\_, Director of the Company as an authorised signatory will represent the company to Banks, GST, Income Tax, Bihar Police Building Construction Corporation, Building Construction Department (Govt, of Bihar) and various other government and non-government authorities and will sign, submit and execute documents, tenders, etc on behalf of the company.

RESOLVED THAT the board hereby authorized \_\_\_\_\_\_\_\_, Director of the Company as an authorised signatory of the company.

FURTHER RESOLVED THAT all the acts done or documents executed by \_\_\_\_\_\_\_\_, Director of the Company shall be binding on the company until the authority is withdrawn by the company on this behalf.

Specimen Signatures of Authorised Signatory:

<< ORGANIZATION NAME >>

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DIRECTOR

(Signature)

CERTIFIED TRUE COPY

For and on behalf of the Board of Directors