

Bihar Police Building Construction Corporation
(A Government of Bihar Undertaking)
Corporate Identity No. U45200BR1974SGC001126
Regd. Office: Kautilya Nagar, Near B.S.A.P.-5 Campus, Patna-800014.
Phone: 2223727 Email : policenigam@bihar.gov.in

Application for Empanelment as Advocate to represent Bihar Police Building Construction Corporation before Patna High Court, Tribunals and other Judicial Forums.

Bihar Police Building Construction Corporation invites application for Empanelment as Advocate to represent before Patna High Court, Tribunals and other Judicial Forums.

Eligibility for Empanelment:

- i. The Advocate should have a Bachelor Degree in Law from a recognized university and registration with a Bar Council.
- ii. The Advocate-on-Record should have been registered with Patna High Court.
- iii. The Advocates should be familiar with various branches of law, especially laws in the financial sector including banking and insurance, Service Law, Labour Law, Contract Law, Civil Law Taxation, Arbitration, etc.
- iv. The Advocates are required to be AOR and have the minimum 10 years' practice experience in Patna High Court for argument/appearance.
- v. The Advocates are required to have the minimum 10 years' experience of preparing Statement of Facts (SOF) with different Department/Commission/Board/Corporation etc. to prepare Statement of Facts (SOF).

Eligible applicants may submit their applications in the enclosed format on or before dt 20.07.2026 up to 05:00 PM by registered post or speed post or courier or by hand in the office of Secretary, Bihar Police Building Construction Corporation, Patna. No application sent through email will be entertained for empanelment. Application received after the specified time will not be accepted and no intimation will be sent in this regard.

Applicants are advised to visit the official website : <https://bpbcc.bihar.gov.in/> for details.

Sd/-
Secretary

Memo No. H/O 2129 (SM)

Date: 23/6/24

Copy forwarded to: Shri Jitendra Giri, Senior Personal Assistant, Bihar Police Building Construction Corporation for uploading above Notice on Corporation's website.

23-6-24
Secretary

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2. Scope of Work:

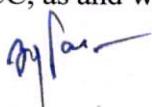
- i. To represent Bihar Police Building Construction Corporation before the Hon'ble Patna High Court and tribunals.
- ii. Drafting and vetting of affidavits, applications, petitions, replies, written statements, statement of facts etc.
- iii. To provide legal opinion on queries raised.
- iv. To perform such other duties of legal nature that may be assigned by the BPBCC.

3. Payment of Fee:

- i. The fee payable to the panel Advocates is as mentioned below:-

Sr. No.	Work	Senior Advocate	Junior Advocate
1	Appearance/Argument in the Hon'ble High Court per Case/per day	Rs. 5,500/-	Rs. 2,500/-
2	Appearance/Argument in the Tribunal/Other Court per Case/per day	Rs. 3,000/-	Rs. 1,500/-
3	Drafting and Filing (per case)	Rs. 3,500/-	Rs. 1,500/-
4	Legal opinion	Rs. 3,000/-	Rs. 1,200/-
5	Statement of Facts (Including Typing)	Rs. 2,500/-	Rs. 2,500/-
6	Clerkage charge	10% of fee	10% of fee

- ii. The fee schedule shall be governed by the Schedule of Fee structure as approved by BPBCC and may be revised by the BPBCC, as and when deemed necessary.



4. Tenure/Term of Empanelment

The initial period of empanelment will be for a period of two years which may be extended subject to satisfactory performance. Renewal for another term of two years shall be based on satisfactory performance and handling of assignment awarded by BPBCC. The BPBCC reserves the right to terminate the empanelment of any Advocate at any time without assigning any reason. The empanelment shall not confer any right for engagement and/or allocation of assignment.

5. General Terms

- i. The size of the panel and number of Advocates in panel shall be determined by the BPBCC based on the requirement and quantum of work.
- ii. Panel will consist of Advocates from various branches of law, especially laws in the financial sector including banking and insurance, Service Law, Labour Law, Contract Law, Civil Law Taxation, Arbitration, etc.
- iii. The allocation of cases/legal work shall be at the sole discretion of BPBCC. Notwithstanding such empanelment, BPBCC shall be free and without any restriction to assign cases/legal assignment to any other legal professional or Advocate who is not empanelled by it for litigation is considered desirable to protect or promote the best interest of BPBCC.
- iv. Upon termination or non-renewal of term of empanelment, as the case may be, the Advocate shall return the brief(s) allocated to the Advocate by the BPBCC along with all other documents/records connected thereto, if so required. No Advocate shall have the right to represent BPBCC or undertake any activity upon expiry or termination of the term of engagement.
- v. The empanelled Advocates shall not be employees of the BPBCC and therefore, shall not be eligible for any benefits available to the employees of the BPBCC.
- vi. The performance of each empanelled Advocate shall be reviewed periodically based on which an assessment shall be made about the continuation of empanelment. The decision of the BPBCC in this regard shall be final.
- vii. The empanelled Advocate shall maintain strict confidentiality of the cases or other matters handled on behalf of the BPBCC and shall not divulge any information to any third party or to the media.
- viii. The applications received will be short listed. The BPBCC reserves the right to decide the criteria of short-listing.
- ix. The shortlisted Advocates, if necessary, may be called for interaction and an intimation in this regard will be communicated to the Advocate on his correspondence address or email address provided by the Advocate. No TA/DA will be admissible for attending such interaction.
- x. BPBCC reserves the right to accept or reject any application without assigning any reason or to postpone or cancel the entire process. The decision of BPBCC on empanelment shall be final and binding.
- xi. Advocates, who are empanelled shall be informed about such empanelment as and when the process is complete. There shall be no obligation on BPBCC to complete the process within any specified time or limit.
- xii. BPBCC shall have the power to relax any terms and conditions as per its organizational requirement.



6. Documents to be submitted by the Applicant:

The Applicants will be required to furnish the following documents along with the application in the requisite format in a sealed envelope with clearly marked “**Application for Empanelment as Advocate**” on it to the address specified in the Notice/Advertisement:

- i. Copy of Law Degree and other qualifications;
- ii. Copy of Registration Certificate Issued by the Bar Council;
- iii. Copy of Identity Card issued by the Bar Association;
- iv. Copy of ID Proof;
- v. Copy of Aadhaar Card;
- vi. Copies of Empanelment Letter issued by other Authorities/entities in favour of the Advocate;
- vii. Two recent coloured passport size photographs;

Note: Advocates currently engaged by BPBCC are requested to apply afresh in the requisite format as per the Guidelines.

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27/07/2026
Secretary

Bihar Police Building Construction Corporation

ANNEXURE 'A'
FORMAT OF APPLICATION
Application for Empanelment as Advocate

1)	Name of the Advocate:			
2)	Father's Name:			
3)	Permanent Address:			
4)	Present Address:			
5)	Date of Birth:			
6)	Mobile No.:			
7)	Email id:			
8)	Aadhaar Card No.:			
9)	PAN :			
10)	Law Degree :			
11)	Other Qualification:			
12)	Registration No. issued by the Bar Council:			
13)	AOR (with year):			
14)	Practice experience in Patna High Court (in year)			
15)	Application for : (Please choose (√), you can choose more than one)	(i) To represent before the Hon'ble Patna High Court and tribunals (ii) Drafting and vetting of affidavits (iii) Preparation of Statement of Facts		
16)	Empanelled in other Authorities : (Please attach Empanelment Letter issued by the Authorities)			
17)	Copies of 10 judgments where the Advocate has appeared as pleader:			
18)	Area of Specialization: Please choose (√) and provide judgments in support. (you can choose more than one)			
	Civil Laws	Taxation Laws	Arbitration and Corporate Laws	Service and Labour Laws
				SOF

I, hereby declare that I have verified the details indicated above and also confirm that all the information submitted is true to the best of my knowledge.

I/we hereby agree to abide by the terms of empanelment of BPBCC.

Signature of Advocate:

Enrolment no. of Bar Council: